



Università
Cattaneo

Management & Principles of Accounting

Dates 05 – 26 November 2018

Sophie Goodman: sgoodman@liuc.it

Summary of the course

06 - 22 November 2017 (Sophie Goodman)

Date	Time	Topic
05 /11	16:00-18:00	Introduction to financial accounting - Basic concepts and tools
07/11	09:00-11:00	Accounting for business transactions- The basic accounting equation
07/11	11:00-13:00	Recording transactions in the journal book and in the ledger book
12/11	16:00-18:00	Recording owner's contribution (EBOOK) – financing operations
14/11	09:00-11:00	Review session I
14/11	11:00-13:00	Recording long-lived assets and other investments (EBOOK)
21/11	09:00-11:00	Recording purchases (EBOOK)
21/11	11:00-13:00	Recording sales and employees compensation (EBOOK)
26/11	16:00-18:00	Review session II

Introductions:

- Briefly introduce yourself (Max 2 minutes)
 1. Name
 2. Where you are from/Where you live
 3. What you want to do after LIUC
 4. What you hope to get out of this course



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Work experience

2001 – present Lazard Fund Managers, Milan

Role: Client Service Manager reporting to the Country Head of Italy
Responsibility: I am in charge of coordinating all the legal/compliance/Ops/Administrative activities supporting the development of the business in Italy

1996-2001 Council of Rescaldina, Rescaldina (MI)

Free-lance English Teacher for training groups and one-to-one addressed to professionals, companies and students

1993-1996 Rasini Viganò Assicurazioni, MILAN

Role: Sales Assistant

1990-1991 Pirelli Société Generale, BASEL

Role: Assistant reporting to the head of the Employee Benefits Div.

1985-1990 Pirelli Spa, MILAN

Role: Assistant reporting to the head of the Export Finance Division

Additional Information

2013- present LIUC University, Castellanza

Adjunct Professor for the “Management & Principles of Accounting” Course/Academic Internship Tutor

2011-2013 IPSOA, Turin

English lecturers in the “Reading Economics” Course

Education

1984 Università Luigi Bocconi, Milan

Bachelor of Business and Management

1979 Liceo Scientifico Leonardo da Vinci, Milan

Scientific High School Diploma

Learning Objectives:

At the end of the course the student will be able to apply:

Sophie Goodman

- basic accounting principles as a language to evaluate a company
- double-entry method of bookkeeping through a series of practical exercises

Patrizia Tettamanzi

- basic principles to prepare a financial statement (balance sheet, profit & loss account)

Course Delivery

- The course includes theoretical and practical lessons
- Students are responsible for learning the material before coming to class and also consulting the course website “my.liuc.it” on a regular basis where updates, additional material, slides and exercises maybe posted.
- **Final exam (written) Date: 19/12/18 Time: 11:00-13:00.**
it is strongly recommended that you take the exam immediately after the course

Course Evaluation

Final mark is the average between:

1) Exam 31/10/2018

lessons with Paul Smith

2) Exam 19/12/2018

lessons with Patrizia Tettamanzi + Sophie Goodman + Gaia Blandano

Reading

- E-Book: (Basic accounting - how to prepare and analyze financial statements ISBN: 978-88-217-5060-1) edited by Patrizia Tettamanzi, Gaia Blandano, Sophie Goodman, *Ipsosa Gruppo Wolters Kluwer* . Website: <http://shop.wki.it/>
- Other teaching material maybe uploaded on the course website. Please consult the course website on a regular basis.